

Loan Review Committee Member

LRC members review applications and conduct client interviews to assess the suitability of Small Business Loans program applicants for the requested loans and make the appropriate recommendations. LRC members also participate in committee meetings to present recommendations, evaluate applications and make decisions to approve loans or not. The LRC aims to provide a welcoming experience for ACCESS applicants while managing overall financial risk to ACCESS and the client. Underlying all of the LRC's work is a commitment to sound fiscal management.

Related Skills & Experience:

- For small business reviews: Experience as an entrepreneur/small business owner or experience advising or lending to small businesses with demonstrated strengths or expertise in the area(s) of planning, operations, marketing, finance, accounting, social media, sales, law or technology, etc
- For Foreign Credential Recognition loans, understanding of the requirements for relicensing and certification needed by new Canadians to continue their careers in Canada, e.g. healthcare, finance, and other professions. Experience in employment services or career counseling is an asset.
- Awareness of and/or interest/experience working with low-income and culturally diverse communities.
- Strong interpersonal and communication skills.
- A good listener, empathetic, non-judgmental, objective, patient and client-centric
- Second language an asset.

Commitment

- A minimum of 12 months.
- Attend role-specific training and orientation to ACCESS
- Approximately 4-5 hours per month, depending on volume of loan applications, to review applications, interview applicants and present recommendation to the committee for final decision
- Attend and participate in loan review committee meetings to make decisions on applications



Benefits and Impact

- Work as part of a dedicated team supporting clients facing economic barriers
- Apply experience and share knowledge through reviewing loan applications and meeting with clients.
- Support clients in re-launching or finding new and improved career opportunities.
- Enhance leadership skills through opportunities to participate in co-chairing loan review committee meetings.
- Expand your network by working with other like-minded professionals supporting ACCESS's mission.